

Chairperson Scott Hickle  
Vice-Chairperson Bobby Gutierrez  
Parliamentarian Nancy Hardeman



Commissioners  
John Bush  
Leo Gonzalez  
Kyle Incardona  
Kevin Krolczyk  
Prentiss Madison  
Robert Swearingen

## MINUTES

**BRYAN PLANNING AND ZONING COMMISSION  
WORKSHOP MEETING  
THURSDAY, DECEMBER 17, 2015 – 5:00 P.M.  
ROOM 305, BRYAN MUNICIPAL BUILDING  
300 SOUTH TEXAS AVENUE, BRYAN, TEXAS**

Disclaimer:     *The meeting minutes herein are a summarization of meeting procedures, not a verbatim transcription*

### **1. CALL TO ORDER.**

Chairperson Hickle called the meeting to order at 5:10 p.m.

Commission members present: Mr. Scott Hickle, Ms. Nancy Hardeman, Mr. Robert Swearingen, Mr. Bobby Gutierrez, Mr. Kevin Krolczyk, Mr. Kyle Incardona, Mr. John Bush, Mr. Leo Gonzalez and Mr. Prentiss Madison.

Commission members absent: None.

Staff members present: Ms. Janice Hampton, City Attorney; Mr. Thomas Leeper, First Assistant City Attorney; Mrs. Stephanie Doland, Staff Planner; Mr. Cody Cravatt, Development Manager; Mr. Martin Zimmermann, Planning Manager; and Ms. Maria Watson, Planning Intern.

### **2. STAFF ANNOUNCEMENTS (This item includes introductions of new employees, meeting reminders, upcoming events, and staff recognition).**

- a. Introduction of First Assistant City Attorney Thomas Leeper.**
- b. Upcoming regular meeting dates: January 7 and January 21, 2016.**

Mr. Zimmermann presented the staff announcements including reminders of future meeting dates. Ms. Janice Hampton introduced Mr. Thomas Leeper as the new First Assistant City Attorney who will be assisting with future City of Bryan Planning and Zoning Commission meetings.

### **3. REVIEW OF AGENDA ITEMS FOR REGULAR MEETING ON December 17, 2015 (Questions may be directed to staff, no action will be taken).**

Commissioners reviewed the regular meeting agenda items. Questions were directed to staff. No action was taken.

*Mr. Prentiss Madison entered the meeting at 5:15 p.m.*

**4. STAFF PRESENTATION AND DISCUSSION ON CURRENT DEVELOPMENT PROJECTS IN BRYAN (Questions may be directed to staff, no action will be taken).**

Mr. Cravatt presented the City's current development projects. Questions were directed to staff. No action was taken.

*Mr. Leo Gonzalez entered the meeting at 5:20 p.m.*

**5. FUTURE AGENDA ITEMS (A Planning and Zoning Commission member may request that a subject for which notice has not been given be placed on an agenda for a future meeting).**

No new agenda items were requested. Staff is continuing to work on Commissioner Gutierrez's request to schedule Dr. Thomas Wallis, Superintendent from the Bryan Independent School District, and to include qualified trainings as outlined by the Texas Chapter of the American Planning Association.

**6. ADJOURN.**

Without objection, Chairperson Hickle adjourned the meeting at 5:34 p.m.

These minutes were reviewed and approved by the City of Bryan Planning and Zoning Commission on this the 7<sup>th</sup> day of **January, 201**.

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Bobby Gutierrez, Vice-Chairperson  
Planning and Zoning Commission  
City of Bryan, Texas

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Martin Zimmermann, AICP  
Planning Manager and Secretary to the  
Planning and Zoning Commission